



Your Strategic Partner in Talent Development

ONLINE TRAINING COURSE

The Complete Course on Purchasing Management

The A to Z of Best Practices: Delivering Procurement Performance in a Changing Global Environment

14 - 18 February 2021
11 - 15 April 2021
01 - 05 August 2021
07 - 11 November 2021
11:00 to 16:00 Dubai [GMT +4]



An ISO Certified Company





> The Complete Course on Purchasing Management

**The A to Z of Best Practices: Delivering Procurement Performance
in a Changing Global Environment**

ONLINE TRAINING COURSE OVERVIEW

Every organisation needs good procurement.

A Procurement team needs to have good management and leadership. This COPEX online training course focuses on the common “gaps” in Procurement, and how to lead continual improvement in order to deliver strategic goals.

The online training course focuses on proactive management of the supply base, and how to deliver cost reduction and value improvements at the same time. It looks at methods to promote creativity and flexibility to utilise supply market knowledge and how Procurement can become a core organisational competency. It has practical action planning for implementation back in the workplace.



ONLINE TRAINING COURSE OBJECTIVES

By attending this COPEX online training course you should achieve these goals:

- Learn How to Develop High Performance Purchasing Organizations
- Develop Strategic Purchasing Plans & Discuss How to Improve Internal Customer Service
- Appreciate and See the Analytics that Guide Procurement Strategies
- Explore Many Ways of Reporting Key Performance Indicators (KPIs)
- Understand the Most Important Competencies for Purchasing Personnel

DESIGNED FOR

This COPEX online training course is suitable to a wide range of professionals, but will greatly benefit:

- Procurement and Contracts Personnel
- Purchasing, Procurement, Contracts, Contract Administration, Projects Personnel
- Engineering, Facilities, Finance, and Maintenance Personnel
- Personnel Involved in the Planning and Management of Tender Process
- Leaders in the Acquisition of Materials, Equipment and Services

ONLINE TRAINING COURSE OUTLINE

Amongst a wide range of valuable topics, the following will be prioritised:

- Strategic Sourcing
- Job Profiles and Skills for Procurement
- Vision and Mission for Procurement
- Key Performance Indicators
- Cost Reduction Initiatives
- Resisting Price Increases
- Supplier Qualification
- eProcurement Processes
- Global Sourcing
- Ethics, Corruption and Fraud

THE CERTIFICATE

A COPEX e-Certificate will be provided to delegates who attend and complete the online training course



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REGISTRATION DETAILS (PLEASE USE BLOCK CAPITALS)

Salutation: First Name: Last Name:
Designation: Company:
Tel No.: Mobile No.: Fax: E-Mail:
Mailing Address:
City: Country: Zip Code:

AUTHORISATION (AUTHORISED BY)

Salutation: First Name: Last Name:
Designation: Company:
Tel No.: Mobile No.: Fax: E-Mail:
Mailing Address:
City: Country: Zip Code:

MODES OF PAYMENT

Please Invoice My Company

Please Invoice Me

Cheque Payable To Copex

Hotel Accommodation

Hotel accommodation is not included in the Registration Fee. Special rates and limited number of rooms are available for attendees wishing to stay at the hotel venue.

Please make your request for accommodation at least 3 weeks prior to the commencement of the course.

Cancellations & Substitutions

Cancellation must be made in writing 2 weeks prior to the commencement of the course. A service charge of US\$ 250 will be applicable. Thereafter, full payment is required, but a substitute delegate is welcome at no extra charge.

copex

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